

Urban Mission 2004 Annual Report

"Great Is Thy Faithfulness"

"Because of the Lord's great love we are not consumed, for his compassions never fail. They are new every morning; great is your faithfulness!"-Lamentations 3:22-23

Yes, God was and is faithful! Urban Mission did not have to turn anyone away in 2004. When the need presented itself, God provided new mercies. *"Morning by morning, new mercies I see."* We celebrate what God has done, is doing and will do! We are inspired and lifted up by God's faithful witness.

This past year brought new staff to the ministry. Many additional volunteers have also been added to the list. New resources have opened their door while the faithful have continued to give of their time and resources. Though the Mission has been challenged and tested, God has proved to be faithful to this ministry.

We have not lost our city or nation. We have, however, suffered much in the Upper Ohio Valley. Poverty deepened last year. Needs of all kinds grew. We saw companies bought and sold resulting in lost jobs and benefits for workers and the loss of pensions and healthcare for retirees. Floods wreaked havoc in many communities. The State of Ohio provided less for the poor in Jefferson County by basing fund distribution on population and not on a need basis while wealthier counties received more. Yet, still we are encouraged by the great love of God, in that we are not consumed.

As we celebrate this past year, we look forward to the new challenges. I sincerely thank the Board of Directors, staff and all those who contributed to Urban Mission for another successful year in ministry.

This report reflects the good works that this ministry has provided. Please read over what we have done together and give thanks to God for His faithfulness. ***Great is thy faithfulness!***

Rev. Bruce Hitchcock, Executive Director

A word from the 2005 Board of Directors President

On behalf of the Board of Directors, it has been our pleasure to be a part of an organization that serves so many people and provides opportunities for mission to the many volunteers. Thanks to the leadership, staff and willing servants of the Mission, we have accomplished our goals for the past year.

As we acknowledge the accomplishments of the past, we look forward to what we can achieve in this new year together. I thank the members of the Board of Directors for their work and contributions and look forward to an exciting new year.

Cathie A. Caranda, President, Board of Directors

URBAN MISSION

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Email: mail@urbanmission.org

www.urbanmission.org



*A little one carries away
a treat from Unity
Kitchen.*

*Listening with compassion;
Serving with love.*



*Serving Jefferson, Harrison,
Columbiana, Brooke and
Hancock Counties.*

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MINISTRY REPORT

In 1959, Urban Mission (then known as “Mill Men’s Hostel”) began in a back room of the Wheeling-Pittsburgh Steel mill. Through God’s leading and the faithful, generous contributions and services of our many supporters, Urban Mission has grown to become the largest charity in the Upper Ohio Valley, offering food, shelter and other essential services to the low income population.

In the five counties that Urban Mission services, the total population is 327,245. The poverty rate is 12.88% for all five counties, which leaves 42,617 people living in poverty. In Jefferson County alone, 11,001 people live below poverty level, of which 3,960 or 36% are children and 1,540 or 14% are senior citizens. Fifty percent of all people living in poverty in our County are our most vulnerable citizens. Urban Mission stands as a beacon of hope and compassion for individuals who might otherwise never experience the love of God.



NATIONAL AWARD

- Received national recognition from the Points of Light Foundation for excellence in community service

GROCERY DISTRIBUTIONS (started in 1975)

- 1,291 low-income families in Ohio and West Virginia received help
- 840 families received Thanksgiving baskets
- 553,383 pounds of groceries distributed

SOUP KITCHEN (started in 1994)

- 17,359 hot meals served

HUTTON HOUSE HOMELESS SHELTER (started in 1988)

- 97 children & adults resided in the Homeless Shelter
- Average length of stay: 93 days
- 340 “life skills” classes presented for Shelter Residents on budgeting, parenting, nutrition, conflict resolution, child safety, etc.

JOSHUA SUMMER WORK CAMP (started in 1989)

- 23 groups (459 people) from New Jersey, Illinois, Kentucky, Wisconsin, Ohio and New York completed 101 repair projects for 37 low-income home owners, community and Urban Mission.

NEIGHBORHOOD COMMUNITY DEVELOPMENT CENTER (started in 1977)

- 22nd Annual Coat Give-A-Way: 2,366 winter coats and accessories
- 7th Annual Shoe Give-A-Way: 3,000+ pairs of shoes and accessories
- 14th Annual Minority Health Month
- Lupus Education and Support program, now in its 5th year
- Parish Nurse Program, now in its 10th year
- Women’s Health Committee, now in its 6th year
- Math Excellence Program, now in its 3rd year

CHILDREN’S SUMMER PROGRAMS

- 12th Annual Street Carnival (a day of free fun, music, food, games, rides and prizes for 1,400+ kids and adults)
- Field Trips for about 80 children

OTHER PROGRAMS

- 16th Annual Hutton Scholarship Program (four \$650 scholarships awarded)
- Mission Rejoice (Saturday worship and fellowship meal), started in 1992
- Back to School supplies given to 500+ children and youth
- Speaker’s Bureau
- Emergency Assistance: 744 individuals helped with groceries, baby needs and miscellaneous, began in 1973



A Math Excellence volunteer takes time to double check the students progress.

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- Craft room activities and projects, began in 1993
- Ceramics group activities and projects, began in 1993
- 3rd year for Food for Seniors
- 3rd year for Sight for Students
- TANF/Flood Relief Programs

CHRISTMAS PROGRAMS (started in 1990)

- 769 children received toys and gifts
- 215 teens received Christmas stockings

VOLUNTEER SERVICE

- 52,868 hours of volunteer service

IN-KIND DONATIONS (FOOD DRIVES, COATS, SHOES, ETC.)

- Hunger Ministries donations of items = \$52,347
- Christmas Ministries donations of items = \$38,609
- Hutton House Homeless Shelter donations of items = \$15,267
- Value of coats, shoes and Back to School supplies = \$11,010
- Total In-Kind Donations (vol. hrs., goods and professional services) for 2004 is **\$382,646.**



*Hutton House II
Market Street Location*

2005 BOARD OF DIRECTORS

Cathie Caranda, President
 Kathy E. Lawrence, Secretary
 Eugene Gillison, Jr., NCDC Chair
 Rev. Dr. Gary M. George, Steubenville UMC District Superintendent
 Marilyn Scarpone (term expires 2005)
 Joe Evano (term expires 2006)
 Anita Jackson (term expires 2006)
 James Morgan (term expires 2006)

Jody Glaub, Vice President
 Karen Felix, Treasurer
 Rev. David Sperry, Personnel Chair
 Gathogo Mukuria (term expires 2006)
 Richard Sherrin (term expires 2006)
 Diane Piland (term expires 2007)
 David Schaefer (term expires 2007)
 Rev. Bruce Hitchcock, Executive Director

STAFF ROSTER

Rev. Bruce Hitchcock, Executive Director
 Debra Bryan, Hutton House Homeless Shelter Director
 Toni Hubbard, Unity Kitchen Director & Mission Pastor
 Linda Smith, Program Director/Volunteer Coordinator
 Robert Payton, Warehouse Assistant
 Heather Macre, Book Keeper
 Kitty Lancaster, Custodian
 Shannan Farmer, Joshua Site Supervisor
 William Leonard, Hutton House Resident Manager
 JOBS Workers

Sharon Kirtdoll, NCDC Director/Community Developer
 Sandra Chandler, Education Director
 Ralph Washington, Warehouse Director
 Jim Sloane, Joshua Director
 Greta Bigsby, Warehouse Secretary
 Angie Brown, Executive Secretary
 Angela Suggs, Summer Program Coordinator
 Ann Tyrell, Hutton House Resident Manager
 John Murray, Grant Writer/Administrator
 AARP Senior Employment Workers

2005 COMMITTEE CHAIRS

Paul Terpenning, Program/Evaluation Committee
 Kenny & Donna Mossor, Hunger Committee
 Eugene Gillison, Jr., NCDC Advisory Committee
 Jack Downing, Property & Grounds Committee

Karen Felix, Finance Committee
 Professor Joseph Zoric, Joshua Committee
 Rev. David Sperry, Personnel Committee
 Freda Shernisky, Hutton Scholarship Committee

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Warehouse:

311 N. Sixth Street
Steubenville, OH 43952

Phone: 740-282-2911

Email: gbigsby@urbanmission.org

Hutton House Homeless Shelter

144 S. Seventh Street
Steubenville, OH 43952

740-282-8903

Email: dbryan@urbanmission.org

Notes to Financial Statement:

The Urban Mission Ministries, Inc. (an Ohio not-for-profit corporation doing business as Urban Mission® and Hutton House Homeless Shelter®), uses the cash basis of accounting. Urban Mission's statements of assets, liabilities and fund balances are reviewed annually by Albert F. Macre & Co., Certified Public Accountants. The most recent review was completed August 2004 for the year ended December 31, 2003 (available on request). No recommendations for material modifications were noted.

*East Ohio Conference
Advance Special #9107*

INCOME STATEMENT	2004 BUDGET	2004 ACTUAL	2005 BUDGET
REVENUE			
Contributions	210,000	204,567	220,000
Fund Raisers	85,000	113,621	90,000
Denominations	124,800	155,645	140,000
Corporations	50,000	14,199	30,000
State Grants	135,100	184,176	135,000
Federal Grants	3,000	3,000	3,000
Investment Income	1,200	678	1,200
In-Kind Contributions	700,000	533,732	700,000
TOTAL REVENUE	1,309,100	1,209,618	1,319,200
EXPENSES			
SALARY & BENEFITS			
Salaries	275,962	246,992	241,000
Benefits	86,234	96,181	72,700
TOTAL SALARY & BENEFITS	362,196	343,173	313,700
OTHER OPERATIONS			
Promotion	15,000	14,100	15,000
Utilities	40,000	66,830	60,000
Staff Development	7,000	6,753	7,000
Insurance	19,000	17,953	19,000
Maintenance	25,000	57,872	25,000
Office Expense	29,000	38,595	35,000
Vehicle Expense	5,000	4,864	5,000
Shelter Rent	16,800	19,600	21,600
Miscellaneous	500	628	500
Capital Expenses			
Equipment	5,000	7,945	5,000
Programs	60,000	59,674	60,000
Loan--Hutton House	2,000	2,649	2,000
Food	51,000	60,155	51,000
In-Kind Distributions	700,000	533,732	700,000
TOTAL OTHER OPERATIONS	975,300	891,350	1,006,100
TOTAL EXPENSES	1,337,496	1,234,523	1,319,800
OPERATING SURPLUS/(DEFICIT)	(28,396)	(24,905)	(600)

BALANCE SHEET	12/31/03 BALANCE	12/31/04 BALANCE	INCREASE (DECREASE)
ASSETS			
Cash	68,913	64,930	(3983)
Investments (cost)	59,785	53,039	(6746)
Buildings (cost)	478,852	478,852	
TOTAL ASSETS	607,550	596,821	(10,729)
LIABILITIES			
(Hutton House)	34,065	31,593	(2,472)
TOTAL LIABILITIES	34,065	31,593	(2,472)
NET SURPLUS (DEFICIT)	573,485	565,228	(8,257)